

**JEFFERSON COUNTY
LAW ENFORCEMENT/EMERGENCY MANAGEMENT
COMMITTEE MINUTES
January 22, 2010**

Present: Committee Members – Paul Babcock, George Jaeckel, Pam Rogers; Borland and Kuhlman absent.
Also present: Sharon Schmeling, Donna Haugom, Capt. Duane Scott, Kim Buchholz

1. **CALL MEETING TO ORDER** - The meeting was called to order at 8:30 a.m. by Chair Babcock.
2. **ROLL CALL** – Quorum established.
3. **CERTIFICATION OF COMPLIANCE WITH THE OPEN MEETINGS LAW** – In compliance.
4. **REVIEW OF THE AGENDA** - Chair Babcock asked for changes to the agenda. Agenda approved as written.
5. **CITIZEN COMMENTS** - There were no comments.
6. **APPROVAL OF MINUTES FROM THE OCTOBER 28, 2009 MEETING**
Rogers moved to approve the meeting minutes of October 28, 2009 meeting with change made to date, seconded by Babcock. Motion carried. Jaeckel abstained since he was not present at the last meeting.
7. **EPCRA (Emergency Planning and community Right to Know Act) / EMPG (Emergency Management Planning Grant) – FFY 2009**
Haugom reported that grants have been submitted for fiscal year 2010. Grant funding is based on departmental expenses, salaries and benefits and is used to run the department. Fiscal year 2009 grant funding received: \$30,419 for EPCRA and \$43,411 for EMPG. EMPG grant was for more but some funding was lost due to budget reductions.
8. **HAZARD MITIGATION PROGRAM - UPDATE**
Haugom explained that the grant funding approval was received in December 2009; she applied for the grant in 2008. Appraisals have been completed on nine properties for a total value of \$1,625,975.00. As of January 15, six properties were acquired, one offer to purchase is pending and one property is awaiting closing. Total acquisition cost to date is \$762,590. The acquisition process for an additional 20 properties has not been started. Haugom stated she is trying to acquire an additional 11 properties that were under 50% damaged. One of the acquisition properties received a \$30,000 Increase Cost of Compliance payment from their flood insurance. This money must be used to raise or demo the structure. Since the property is being acquired by the county, the money will be transferred to the County for demolition of properties. The Highway Department is awaiting DNR approval to complete the demolition of the first six acquired properties. Haugom received confirmation from the gas company that she would not be charged for disconnecting the gas service on the properties. A gas disconnect usually costs \$700 per property; for 35 properties we are saving \$24,500. Haugom will utilize the savings for acquiring additional properties. Haugom stated that additional funding has been applied for; we are awaiting award.
9. **COMMUNITY DEVELOPMENT BLOCK GRANT - UPDATE**
Haugom reported that \$4 million grant award was received by Jefferson County; \$2 million is for Economic Development and \$2 million is for the flood mitigation program. Unlike the EPCRA funding, CDBG has restrictions; the money may only be used to purchase primary residences with low to moderate income levels. Haugom is working to acquire six properties over 50% damaged and four properties under 50% damaged through this funding source. Haugom is mixing and matching properties to the appropriate grant in order to best utilize the funding that has been received. Questions were asked. It was restated that the flood mitigation program is a voluntary program.

10. ANNUAL REPORT

The 2009 Emergency Management Annual Report will be presented to the County Board in April. Copies will be distributed at the March meeting. Haugom asked committee members if they would like a copy of the annual report prior to the March meeting packet. Committee members stated that receiving a copy in the packet was sufficient.

11. COMPUTER AND HAZMAT EQUIPMENT GRANT

Haugom stated that the Computer and Hazmat Equipment Grant is an annual grant funding source. Since the formation of the Level B Team in the county, the grant funding has been utilized to replace used/expired equipment or purchase new equipment for the Level B Team. The 2010 grant has been submitted for \$10,000, maximum amount of grant application, for equipment. 2009 grant received was for \$8,156. The 2010 Grant award should be received within a month or so. Questions were asked; discussion occurred.

12. GOVERNOR'S CONFERENCE ON HOMELAND SECURITY AND EMERGENCY MANAGEMENT

Haugom and Buchholz will be attending the Governor's Conference in Appleton, from March 30 through April 1.

13. VOLUNTEER ORGANIZATIONS ACTIVE IN DISASTER (VOAD) / LONG TERM RECOVERY (LTR) COMMITTEE UPDATE

Haugom explained that the LTR Committee was combined with the VOAD committee after the flooding of 2008. LTR is to assist individuals still suffering from the effects of the flooding where damage was not covered by any other funding source. Jefferson County currently has 29 active cases; two case managers and a case manager supervisor who are working on the cases. The United Methodist Conference is coordinating the funding received from the State. Thresholds have been established. Haugom explained the payment and request process; no money is ever paid directly to a client. Current funding is available through September 2010.

Schmeling asked Haugom what the experience of Jefferson County has been with the reorganization of the American Red Cross. Haugom stated that the American Red Cross (ARC) has been very active; attending meetings and providing information. Jefferson County has not had a chance to "test" their new structure at this point. Jefferson County has requested the ARC to provide a Shelter Management Class because the ARC indicated they do not have the capability to shelter individuals with special needs. Special needs individuals are anyone who cannot function on their own outside of their normal environment. Haugom has been working with the Jefferson County Human Services Department to take the lead on Special Needs Sheltering.

14. TRAINING

- January 28 and February 4: Hazmat Awareness
- February 6 and 7: Hazmat Operations (Sheriff Department will be providing the food.)
- April 7: ICS/EOC Training Class at UW-Whitewater
- April 21: Senior Officials Workshop at UW-Extension Building
- June 15: UW-Whitewater Functional Exercise

15. PLAN OF WORK FY 2010

Haugom distributed copies and briefly reviewed the FY 2010 Plan of Work.

Buchholz reviewed second half 2009 off-sites that were completed and updated the committee on the plans that she is currently working on.

16. TIME & PLACE OF NEXT MEETING

The next meeting of the Law Enforcement/Emergency Management committee will be on April 23, 2010 at 8:30 a.m. at the Jefferson County Courthouse in Room 112. Schmeling asked that the next committee meeting for Law Enforcement on February 26, 2010 include "Report of 2009 Jail Inspection" as an agenda item. Schmeling distributed copies of the cover letter received to committee members. Buchholz will communicate with Terry to put the item on the agenda.

17. ADJOURN

Rogers moved, Jaeckel seconded to adjourn at 9:29 a.m. Motion carried.